

Capital Case Forms Quick Reference

Rule 37.05 Capital Case Report	When Filed / By Whom	Send To
<p>This reporting requirement was repealed as of March 1, 2019. All other reporting requirements (below) remain unchanged.</p>		
<p><b>Notice of Filing of Capital Indictment (R.C. 2929.021)</b></p>		
<ul style="list-style-type: none"> <li>• Instructions: <a href="http://www.supremecourt.ohio.gov/Clerk/capitalIndictment/default.asp">http://www.supremecourt.ohio.gov/Clerk/capitalIndictment/default.asp</a></li> <li>• Form: <a href="http://www.supremecourt.ohio.gov/Clerk/capitalIndictment/capIndictmentA.pdf">http://www.supremecourt.ohio.gov/Clerk/capitalIndictment/capIndictmentA.pdf</a></li> </ul>	<p>Within 15 days after indictment being filed</p> <p><b>Filed by Local Clerk</b></p>	<p>Clerk of the Supreme Court capitalindictments@sc.ohio.gov</p>
<p><b>Notice of Plea or Dismissal of Capital Indictment (R.C. 2929.021)</b></p>		
<ul style="list-style-type: none"> <li>• Instructions: <a href="http://www.supremecourt.ohio.gov/Clerk/capitalIndictment/default.asp">http://www.supremecourt.ohio.gov/Clerk/capitalIndictment/default.asp</a></li> <li>• Form: <a href="http://www.supremecourt.ohio.gov/Clerk/capitalIndictment/capIndictmentB.pdf">http://www.supremecourt.ohio.gov/Clerk/capitalIndictment/capIndictmentB.pdf</a></li> </ul>	<p>Within 15 days after plea or dismissal filed Include sentencing entry</p> <p><b>Filed by Local Clerk</b></p>	<p>Clerk of the Supreme Court capitalindictments@sc.ohio.gov</p>
<p><b>Appointment of Trial Counsel in a Capital Case (Appt.Coun.R. 5.02 or 5.03)</b></p>		
<ul style="list-style-type: none"> <li>• Instructions: <a href="http://www.supremecourt.ohio.gov/Boards/capitalCases/default.asp">http://www.supremecourt.ohio.gov/Boards/capitalCases/default.asp</a></li> <li>• Form: <a href="http://www.supremecourt.ohio.gov/Boards/capitalCases/appointment.pdf">http://www.supremecourt.ohio.gov/Boards/capitalCases/appointment.pdf</a></li> </ul>	<p>With in two weeks of appointment of an attorney as counsel for indigent defendant</p> <p><b>Filed by Court</b></p>	<p>Commission on Appointment of Counsel in Capital Cases Attn:Tammy White, Staff Liaison Supreme Court of Ohio 65 S. Front Street, 5<sup>th</sup> Floor Columbus, Ohio 43215</p>
<p><b>Disposition of a Capital Case by the Trial Court (Appt.Coun.R. 5.02 or 5.03)</b></p>		
<ul style="list-style-type: none"> <li>• Instructions: <a href="http://www.supremecourt.ohio.gov/Boards/capitalCases/default.asp">http://www.supremecourt.ohio.gov/Boards/capitalCases/default.asp</a></li> <li>• Form: <a href="http://www.supremecourt.ohio.gov/Boards/capitalCases/disposition.pdf">http://www.supremecourt.ohio.gov/Boards/capitalCases/disposition.pdf</a></li> </ul>	<p>Within two weeks of disposition in which an attorney was appointed for indigent defendant</p> <p><b>Filed by Court</b></p>	<p>Commission on Appointment of Counsel in Capital Cases Attn:Tammy White, Staff Liaison Supreme Court of Ohio 65 S. Front Street, 5<sup>th</sup> Floor Columbus, Ohio 43215</p>
<p><b>Post-Conviction Relief Petitions (Sup.R. 39)</b></p>		
<ul style="list-style-type: none"> <li>• Instructions: <a href="https://www.supremecourt.ohio.gov/JCS/casemng/statisticalReporting/deathPenaltyStatRprtInstrct.pdf">https://www.supremecourt.ohio.gov/JCS/casemng/statisticalReporting/deathPenaltyStatRprtInstrct.pdf</a></li> <li>• Form: <a href="https://www.supremecourt.ohio.gov/JCS/casemng/statisticalReporting/deathPenaltyStatRprtInstrct.pdf">https://www.supremecourt.ohio.gov/JCS/casemng/statisticalReporting/deathPenaltyStatRprtInstrct.pdf</a></li> </ul>	<p>In any month where a post-conviction relief petition in a death penalty case is filed, pending, or terminated</p> <p><b>File by Court</b></p>	<p>Case Management Section Supreme Court of Ohio 65 S. Front Street, 6<sup>th</sup> Floor Columbus, Ohio 43215 casemgmt@sc.ohio.gov Fax: 614-387-9409</p>