

**Module 6: PREPARING FOR A CASE**  
**M6.3 Lesson 3 – Punctuality and Interaction with Court Personnel**  
**LESSON PLAN OVERVIEW**

<b>Individual Lesson</b>	<b>Objectives</b>	<b>Suggested Materials</b>	<b>Activities</b>	<b>Homework</b>
<p>After this lesson the student will be able to:</p> <ul style="list-style-type: none"> <li>• Understand the importance of how his or her professional behavior affects the professional relationship with the court.</li> </ul> <p>Duration: (0.5 hours).</p> <p>Student Interaction:</p> <ul style="list-style-type: none"> <li>• Online; self-paced.</li> </ul>	<p>Learning objectives:</p> <ul style="list-style-type: none"> <li>• Understand the importance of punctuality in court assignments.</li> <li>• Prioritize tasks consistently.</li> <li>• Interact with court personnel to maximize quality of service.</li> </ul>	<p>Instructor Materials:</p> <ul style="list-style-type: none"> <li>• PowerPoint slides.</li> </ul> <p>Lecture/Course content:</p> <ul style="list-style-type: none"> <li>• Narrated PowerPoint presentation.</li> </ul> <p>Handouts:</p> <ul style="list-style-type: none"> <li>• Do's and don'ts of punctuality and interactive habits.</li> <li>• To-do list.</li> </ul>	<p>Exercises:</p> <ul style="list-style-type: none"> <li>• Do's and don'ts of punctuality and interactive habits.</li> <li>• To-do list.</li> </ul>	<p>Homework:</p> <ul style="list-style-type: none"> <li>• Learn expectations of the court as to punctuality and other protocols.</li> </ul>